

DATE: **October 8, 2021**

TO: SRJC Employees attending Santa Rosa Campus at the following locations: Forsyth Hall, Room 115 on 10/04 and 10/06/21 from 07:00pm-10:00pm, and Analy Hall Room 740, 10/05/21 from 09:00am-12:00pm

WORKPLACE: Santa Rosa Campus at the following locations: Forsyth Hall, Room 115 on 10/04 and 10/06/21 from 07:00pm-10:00pm, and Analy Hall, Room 740 on 10/05/21 from 09:00am-12:00pm

SUBJECT: Employee Notification of Potential Workplace Exposure to COVID-19-Individual

Dear Colleague,

SRJC has been made aware that an individual at the Santa Rosa Campus who was attending class or working in Forsyth Hall in Room 115 on 10/04 and 10/06/21 from 07:00pm-10:00pm, and at Analy Hall in Room 740 on 10/05/21 from 09:00am-12:00pm has tested positive for COVID-19. There is no evidence that transmission occurred on campus. The individual is receiving medical care, and those who may have had close contact with them have been notified.

The college's approved on-campus activities and in-person instruction follow the strictest protocols to help ensure the health and safety of all SRJC employees and students. All spaces are sanitized regularly, and the spaces accessed by the individual have been thoroughly [disinfected](#) in accordance with COVID-19 protocols, which are available for review in the [SRJC Plan for a Safe Return to Campus](#).

Please remember that anyone who has tested positive for COVID-19 or is feeling ill should not come onto campus and should self-quarantine. [Employees are asked to report potential COVID positive exposure incidents](#), including self-exposure to their supervising administrator or to Human Resources' Employee Health and Safety at 707- 527-4803 or ehsweb@santarosa.edu. Employees receiving reports of an exposure incident from students should report these to their supervising administrator. Student Health Services (SHS) is also available to support students reporting a potential COVID positive exposure, and may be contacted by phone at 707-527-4445 or by email at covidnurse@santarosa.edu.

If an employee is determined to have had close contact related to this exposure incident at work, a US Food and Drug Administration (FDA) approved test shall be provided at no cost to the employee during their working hours.

Current state and local health guidelines advise testing and self-quarantine for unvaccinated people if they have experienced a close contact to a COVID positive individual. All individuals who have had close contact to a COVID-positive individual who are experiencing symptoms are advised to seek medical attention and to test for COVID-19, regardless of vaccination status. For more information regarding current California Department of Public Health (CDPH) testing guidance, please review the [CDPH Testing Guidance updated on June 16, 2021](#). See [current CDPH Guidance on Isolation and Quarantine here](#).

SRJC supports vaccination as an effective method for preventing both transmission and serious illness or death from COVID-19. If you are not vaccinated, please consider being vaccinated against COVID-19. Please [schedule your vaccination through SHS](#), your personal medical provider, or other county testing providers. Visit the [Sonoma County Health Vaccine Clinics Calendar](#) for a schedule of available vaccine clinics in Sonoma County.

For information regarding District provided [employee leave rights and benefits during COVID](#) see the [Employee Health and Safety COVID-19 Prevention Program webpage](#).

If you have additional questions or concerns, please contact Robin McHale, Human Resources Manager, Employee Health and Safety at rmchale@santarosa.edu or (707) 524-1507. Alternatively, you may contact Gene Durand, Vice President, Human Resources. Gene is available at (707) 527-4860 or gdurand@santarosa.edu.

Thank you for your attention to this matter.